



SNOWMOBILE VERMONT

**Board of Directors
July 13, 2024
Meeting Minutes**

Members Present:

OFFICERS PRESENT

President, Jeff Fay

Vice President, Mark Reaves

Secretary, Ruth Halpin (Not Present)

Treasurer, Patty Companik

DIRECTORS PRESENT

Addison: Lewis Barnes (Not Present)

Bennington: Carol DeJohn (Not Present)

Caledonia: Bruce Carlson

Chittenden: Pat Poulin (Not Present)

Essex: John Hull

Franklin: Mike Burns

Grand Isle: Jeff Porter (Not Present)

Lamoille: Dustin Turner

Orange: Juliann Sherman

Orleans: Roger Gosselin

Rutland: Mike Stewart (Not Present)

Washington: Jeff Halpin (Not Present)

Windham: Michael Garber

Windsor: Doug Jacobs

STAFF PRESENT:

Executive Director: Cindy Locke

Trails Administrator: Matthew Tetreault

Media Manager: Beth Flint

Office & Programs Manager: Mandy Dwinell

Office & Programs Assistant: Tina Bedard

Finance Manager: Sheila Fenoff-Willett

GUESTS:

Ivor Stevens, Windham County Alt. Director; Ed Hebebrand, Caledonia County Alt. Director; Stan Choiniere, Windsor County Alt Director; Mike Koehler, Orleans County Alt Director; Richard Spitzer, Chittenden County Alt, Director; Dieter Mulac, Chittenden County Trail Coordinator; Tim Parks, Rutland County Trail Coordinator; Jennifer Lucia, Addison Alt Director; Lucas Lecuyer, Bennington County Alt. Director; Timothy Hunt, Rutland County.

President Jeff Fay called the meeting to order at 3:27 pm

Approval of Agenda

**Orleans County moved and Essex County seconded, to approve the Agenda as presented.
MOTION CARRIED**

Secretary's Report

**Essex County: Motion to approve, Lamoille County seconded to approve Secretary's Report.
MOTION CARRIED.**

Treasurer's Report

	Jun-21	Jun-22	Jun-23	Jun-24	<i>Mbrshp Income w/o \$10 increase The \$5.00 is included since it is reflected in prior data trckg per yr</i>	<i>\$10 per TMA estimated</i>
Membership \$\$					June 2024 w/o \$10	
Budget	\$2,481,915	\$2,478,385	\$2,767,295	\$2,767,295	\$2,767,295	
MONTHLY activity	-\$1,111	\$8,740	\$1,611	\$360		
Season So far	\$2,824,314	\$2,768,012	\$2,439,573	\$2,312,659	\$2,141,538	\$171,121
percentage	113.80%	111.69%	88.16%	83.57%	77.39%	

	Jun-21	Jun-22	Jun-23	Jun-24	June 2024 w/o \$10
Income \$\$					
Budget	\$3,255,180	\$3,310,443	\$3,436,342	\$3,586,956	\$3,586,956
MONTHLY activity	\$10,228	\$24,005	\$32,169	\$44,729	
Season so far	\$3,132,358	\$3,180,295	\$3,012,228	\$2,960,813	\$2,789,692
percentage	96.23%	96.07%	87.66%	82.54%	77.77%

	Jun-21	Jun-22	Jun-23	Jun-24
Expense				
Budget	\$2,816,998	\$2,752,476	\$2,983,607	\$3,032,072
MONTHLY activity	\$60,597	\$112,630	\$71,649	\$75,159
Season so far	\$2,103,959	\$1,902,129	\$2,077,050	\$1,876,877
percentage	74.69%	69.11%	69.62%	61.90%

Membership - June 2024 - Increase of \$10.00 per TMA implemented this Season.

\$360 in Membership Income Activity for June/ 83% of budget expectations
(WITH \$10 increase included) - and is from Paid Volunteer TMAs

77% year over year comparison (WITHOUT \$10 included) which is about 10% less than last season at this time
(88% vs 77%)

Data Reference: NSB-Trails Special Reserve Acct - \$259,275 (5.00 & 10.00 per TMA sold) x 66% = \$171,121 Season.
Management Rpt and Trails Rpt have 2 different balances for this item
Sheila confirmed she reconciles the end of August to September - so I used the Trails Rpt number

Income - June 2024 - Increase of \$10.00 per TMA implemented this Season.

\$44,729 in Income Activity for June (WITH \$10 increase)

Income activity represents ~\$5500 in interest/dividends, 31k in contract services of which ~\$19k in donations
(repayment to VAST from RRG for PPE), ~12k SSTP, ~\$5500 GMNF

We are at 82% of budget expectations (WITH \$10 increase)
compared to 87% last year at this time.

We are at 78% year over year comparison (w/o the \$10 included) -
or 10% less than last season at this time (87.66% vs 77.77%)

Expenses - June 2024

~\$75k in Monthly Expenses of which ~\$5500 GMNF (in/out) , ~\$12k Audit of GF/TF, ~\$3800 for Congress Mtg,
~\$45k in Salaries/Benefits

We are at 75% of our fiscal year and 61% of Expense Budget has been utilized
GF expense budget is at 69.44% and TF expense budget is at 57.57%

Trails Encumbered	2020 Season Final	2021 Season Final	2022 Season Final	2023 Season Final	Jun-24
Budget	\$400,000	\$400,000	\$550,000	\$554,170	\$554,170
MONTHLY ACTIVITY					\$0
Season so far	\$363,721	\$434,560	\$501,293	\$583,721	\$331,571
8310/2010 Trail Construction		\$100,764	\$157,804	\$223,860	\$0
8310/2010a Trail Maintenance		\$283,450	\$268,248	\$303,654	\$0
8310/2021 Trails Emergency Fund		\$24,895	\$45,556	\$26,499	\$0
8310/2027 Trail Debrushing		\$26,942	\$29,686	\$29,708	\$0
8310/2030 Next Year's Trails Projects		\$0	\$0	\$0	\$0

Flood Relief Trail Work	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Budget	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000
MONTHLY Project Expenses 8310/2010b	\$16,044	\$91,518	\$150,784	\$109,968	\$9,003	\$6,725	\$14,040.82	\$13,748	\$23,221
Season So Far	\$16,044	\$107,563	\$258,348	\$368,316	\$377,319	\$379,406	\$393,446.00	\$412,194	\$435,415
Percentage of Budget Utilized	2.14%	14.34%	34.45%	49.11%	50.31%	50.59%	52.46%	54.96%	58.06%
BALANCE	\$733,956	\$642,437	\$491,652	\$381,684	\$372,681	\$370,594	\$356,554	\$337,806	\$314,585

Trail Projects - June 2024

Regular Season Projects for June: \$0
Regular Season Projects for the Season so far: \$331,571

Flood Relief Projects for June: \$23,221
Flood Relief Projects for the Season so far: \$435,415

TOTAL: \$766,986 paid for Reg & Flood projects (\$331k + \$435k) for the Season so far

Essex County: Motion to approve, Orange County seconded to approve Treasurer's Report. MOTION CARRIED.

TABLED ITEMS

Old Business

Waterbury Suspension Bridge; Cindy

The bridge does have some debris on it, waiting on water to go down to figure out how much. Still waiting to hear back from engineer on cost of an evaluation.

NEW BUSINESS

Budget Review; Cindy

Budget was reviewed, Cindy explained line items and answered questions.

Orleans County: Motion to approve, Essex County seconded to approve Budget as presented. Franklin County apposed, MOTION CARRIED.

Trails Administrator's / ED Report – Cindy

Nothing to report.

Committee and Other Meeting Reports

American Outdoor Risk Retention Group (AORRG) Insurance – Mark Reaves

AORRG is looking for 2 new board members. If anyone is interested contact Mark.

Northeast Chapter and USA – Pat Poulin, Jeff Fay as VT Representatives

Both USA and Northeast Chapter went to International Snowmobile Congress in Wisconsin.

VT Snow Trails Conservancy (VSTC) – Cindy

Nothing to report.

Law Enforcement (LE) Committee – Cindy

Nothing to report.

Awards & Nominating – Patty Companik, Chair

Awards have been ordered and waiting for delivery. Reminder that a volunteer photo is going to be taken at Annual meeting.

By-Laws & Policy – Mark Reaves, Chair

Nothing to report.

Annual Meeting – Ivor Stevens

Everything is on track.

Executive Committee – Jeff Fay, President

Nothing to report.

Personnel Committee – Juliann Sherman

Meeting at the end of the month.

Finance - Patty Companik, Chair

Met on 6/27/24 and went over the budget.

Long Range Planning & Organizational Committee – Mark Reaves, Chair

Nothing to report.

Resource Committee

Nothing to report.

Trails Committee – Curt Marechaux & John Hull, Co-Chairs, Matt

Nothing to report. Next meeting is August 12, 2024.

Safety Committee – Stan Choiniere

Met this month and the committee is focusing on the online safety course. 3 of the committee members have taken the whole online course and took the test. They consider the content relevant, and it took around 3 hours to complete. They will be discussing the difference between time requirements for in-person to online courses.

Governor's Council – Pat Poulin

Next meeting in September.

Orleans County: Moved to go into executive session at 4:57. Seconded by Essex County.

Orleans moved to come out of executive session with no action taken at 5:29. Seconded by Franklin County.

Motion to adjourn: Orleans County moved to approve; Essex County seconded to adjourn the meeting. MOTION CARRIED.

The meeting was adjourned at 5:30 PM.

Prepared by Tina Bedard, VAST Office & Programs Assistant