



SNOWMOBILE VERMONT

**Board of Directors
November 25, 2024
Meeting Minutes**

Members Present:

OFFICERS PRESENT

President, Patty Companik
Vice President, Mark Reaves
Secretary, Ruth Halpin
Treasurer, Stephen Conti

DIRECTORS PRESENT

Addison: Lewis Barnes
Bennington: Carol DeJohn
Caledonia: Bruce Carlson
Chittenden: Pat Poulin
Essex: John Hull
Franklin: Mike Burns
Grand Isle: Wade Lockerby
Lamoille: Dustin Turner
Orange: Juliann Sherman
Orleans: Roger Gosselin
Rutland: Mike Stewart
Washington: Jeff Halpin
Windham: Michael Garber
Windsor: Doug Jacobs

STAFF PRESENT:

Executive Director: Cindy Locke
Trails Administrator: Matthew Tetreault
Media Manager: Beth Flint
Office & Programs Manager: Mandy Dwinell
Finance Manager: Sheila Fenoff-Willett

GUESTS:

Ivor Stevens, Windham County Alt. Director; Ed Hebebrand, Caledonia County Alt. Director; Stan Choiniere, Windsor County Alt. Director; Greg Rouleau, Washington County Alt. Director; Jim Hill, VT Snow Trails Conservancy; Richard Spitzer, Chittenden County Alt. Director; Mike Koehler, Orleans County Alt Director; Lucas Lecuyer, Bennington County Alt Director; Jennifer Lucia, Addison County Alt Director.

President Patty Companik called the meeting to order at 6:02 pm

Approval of Agenda

Lamoille County moved, and Windsor County seconded, to approve the agenda as presented. MOTION CARRIED

Secretary's Report

Washington County: Motion to approve, Lamoille County seconded to approve Secretary's Report as corrected. MOTION CARRIED. Re'al Cyr to be added as an October attendee.

Treasurer's Report

The Treasures Report was verbal this month, stating the total income was \$174,450, of that:

\$116,000/membership

\$ 27,000/ marketing/grants

\$ 4,000/ Ad Sales

Expenses were \$54,000 Salary/ benefits

\$21,600 operating/ office expenses.

Discussion on format of future Treasurers Report- to include monthly budget with actual percentage of budget to date, and at least one year to year comparison.

Discussion on the format of the treasurer's report. Request to add year-to-year comparison.

Chittenden County: Motion to approve, Bennington County seconded to approve Treasurer's Report. MOTION CARRIED.

TABLED ITEMS

Nothing tabled.

Old Business

- a. Waterbury Suspension Bridge - Matt & Jeff

Jeff reported that a call had been made to the engineer. Nothing to report currently.

- b. Financial Resolution – Policy Committee/Mark R

Finance Committee is reviewing and will share with the Bylaws Committee. The next Finance Committee meeting will be in January.

- c. Corporate Guarantees – Steve, Cindy

A list of current and past guarantees will be provided every time a loan is guaranteed.

- d. Holiday gathering/December BOD meeting update – Cindy

RSVP for December 16th. The dinner will be at 5:15 pm and the BOD meeting starts at 6:00 pm.

- e. Plowed parking lot application, GOV Council

Discussion on creating a plowed parking lot application.

- f. Upcoming VAST deadline Reminders for December – Patty

- Dec 1: Prior Water Crossings/annual agreement and photos.
- Dec 1: Signed Grooming Contracts and W9
- Dec 15: Trail Signs in place
- Dec 16 Opening Day (pending conditions)

NEW BUSINESS

- a. EB TMA Sales Update – Cindy

2790 to date. Most of those are paid, and some are Volunteer.

3577 in 2023

3457 in 2022

VAST is attempting to increase awareness of EB Sales on social media.

- b. VAST Trail Map Training (11/21 Recorded) – Cindy/Matt

Mapgears training went well. There were questions and clarifications. More training and a PDF to come.

Groomer GPS should connect well. A follow-up with Mapgears on updates and training soon.

Trails committee will be scheduled in December.

Discussion about emergency contacts for clubs to reflect County Directors to submit club contacts to Roger Gosselin.

Trails Administrator's / ED Report – Cindy

Discussion about the GPS batteries and when they will be sent out.
Reminder to get the groomer contracts back to Matt.
Discussion on the Grooming study Cindy is working on.
Reminders 12/1 for the water crossing contracts.

Committee and Other Meeting Reports

a. American Outdoor Risk Retention Group (AORRG) Insurance – Mark Reaves
Nothing to report.

b) Northeast Chapter and USA – Pat Poulin, Jeff Fay as VT Representatives
Nothing to report.

c) VT Snow Trails Conservancy (VSTC) – Cindy
Nothing to report.

d) Law Enforcement (LE) Committee – Cindy
Nothing to report.

e) Awards & Nominating – Vacant
Nothing to report.

f) By-Laws & Policy – Mark Reaves, Chair
Received and reviewed an insurance change from the personnel committee, As well as the ED evaluation. There are a couple of changes, and we will bring to the board.

g) Annual Meeting – Jennifer Lucia & Amber Steven
A response was received from field days, and it was requested that they contact back after December.

h) Executive Committee – Patty Companik, President
The executive committee met this month on 11/18. Worked on the agenda.

i. Personnel Committee – Juliann Sherman, Chair
Nothing to report.

j. Finance – Steve Conti, Chair
Have not met yet. Will be meeting in January.

k. Long Range Planning & Organizational Committee – Mark Reaves, Chair
Nothing to report.

l. Resource Committee
Not active.

m. Trails Committee – Curt Marechaux & John Hull, Co-Chairs
A meeting will be scheduled in December.

n. Safety Committee – Stan Choiniere
Added 2 new members. Ideas for a "Safety Refresher Course", as well as promoting safety at events with a "Adventure Readiness Tent", using what 3 words, how to use map, etc.
Discussion on needing more Certified Safety Instructors.

o. Social Media – Lee Whiting, Chair
Nothing to report.

p. Governor's Council – Pat Poulin
All agencies and appointees are preparing for the season.

**Motion to adjourn: Addison County moved to approve; Orleans County seconded to adjourn the meeting.
MOTION CARRIED.**

The meeting was adjourned at 7:08 PM.

Respectfully submitted,
Ruth Halpin, Secretary

Prepared by Tina Bedard, VAST Office & Programs Assistant