

**Board of Directors**  
**May 24, 2021**  
**Meeting Minutes - Final**

**Members Present:**

**OFFICERS PRESENT**

President, Tim Mills  
Vice President, Jeff Fay  
Secretary, Jim Hill  
Patty Companik, Treasurer

**DIRECTORS PRESENT**

Addison: Lewis Barnes  
Caledonia: Bruce Carlson  
Chittenden: Pat Poulin  
Essex: Mike Daley  
Franklin: Mike Burns  
Grand Isle: Damien Henry  
Lamoille: Carmin Lemery  
Orleans: Roger Gosselin  
Rutland: Curt Marechaux  
Washington: Mark Reaves  
Windham: Michael Garber  
Windsor: Doug Jacobs

**STAFF PRESENT:**

Executive Director: Cindy Locke  
Trails Administrator: Matt Tetreault  
LVRT/Trails Manager: Ken Brown  
Beth Flint, Technology & Media Manager  
Cyndy Carrier Brown, Recording Sec'y.

**GUESTS:**

Ivor Stevens, Alternate Director, Windham  
Edward Hebebrand, President, St. Johnsbury Sno Blazers

President Tim Mills called the meeting to order at 6:03 PM.

**Approval of Agenda**

**MOTION:** Curt Marechaux moved to approve; Pat Poulin seconded approval of the agenda as submitted. **Motion carried.**

**Approval of Secretary's Report**

Mark Reaves moved to approve; Curt Marechaux seconded to approve the Secretary's Report as presented: **Motion carried.**

## **Approval of Treasurer's Report**

**MOTION:** Patty Companik gave a report of the financials as of April 30, 2021.

We budgeted for \$2.4 million; we finished at \$2.8 million.

Mark Reaves moved to approve; Pat Poulin seconded, to approve the Treasurer's report as presented. **Motion carried.**

## **NEW BUSINESS**

### **Correction to March 2021 minutes. – Pat Poulin**

- Pat Poulin - After the board of directors meeting last month I meant to make this correction and I forgot.
- In the last line in the minutes of the Governor's Council ? report, it was said that there was no requirement that an accident has to be reported; that is not correct. There is no requirement that an accident has to be investigated by law enforcement.

Pat Poulin moved to approve the correction of the minutes; Curt Marechaux seconded. **Motion carried.**

### **End of Year Budget/ Actual Projections**

- Cindy Locke – There is one correction on the budget that I provided to you. Under Dealer it shows no income, that is incorrect. On the Trails side – 5400/1010 Dealer, it should be \$1,923.76. That will change the net income for the General Fund (trail fund income is 5400/2010 to \$4,989.32.
- I am projecting that we are going to end the General Fund about \$107,000 ahead, and the Trails fund about \$1.682.
- A lot of it has to do with savings on the General Fund side because of covid; much less travel for meetings, expenses at the office, etc.
- Tim Mills – We have talked about continuing with Zoom meetings going forward.

### **Grooming Contract Additions/Changes as Approved by Trails Committee**

- Matt Tetreault – He noted that handouts were provided with all the information about this matter.
- Pat Poulin – The Buckaroos are adding 6 and 6.5 miles. Critical miles?
- Northfield Club – Creates a loop into good snow area.
- Tim Mills – The Trails Committee did a good job working on this.

Curt Marechaux moved to approve; Pat Poulin seconded to approve the changes made by the Trails Committee. **Motion carried.**

## Subsidy Payments and Over Cap Grooming for the Season

- Matt Tetreault – Refer to the Trails Committee meeting minutes for a review on this.
- Consideration discussion about banking miles, caps, etc.
- Corinth, Newbury, EAST, Pittsford and BEST subtracted from the total.
- Tim Mills – whoever had low snow.
- East of Groton the snow depleted a lot, did not even groom to P&H.
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Mark Reaves moved to approve the Trails Committee recommendation, pat Poulin seconded. **Roger Gosselin was a No vote. Motion carried.**

## Adding Trail Paver Drag to list of Equipment Qualifying for a Grant

- Matt Tetreault – The Trails Committee voted to add it to our list of equipment.

Roger Gosselin moved to approve; Curt Marechaux seconded to approve the Trails Committee recommendation. **Motion carried.**

## Committee and Other Meeting Reports

### Northeast Chapter and USA

- Jeff Fay – This is probably only relevant to us is the RPT section about US only steel. They are trying to get this addressed in Washington.
- Annual meeting for USA is June 2<sup>nd</sup>.

### LVRT

- Ken Brown – I am meeting with VTrans tomorrow, the 25<sup>th</sup>.
- Dealing with beavers as usual.
- A message was sent to all the clubs where there is a section of the LVRT on their trails; issues with landowners.
- Hemlock bridge decks – Need to start looking at replacing some of these.

### Awards & Nominating

- Patty Companik – The Committee is meeting this week to make selections.

### By-Laws & Policy

- Jeff Fay - Still need to do a review before the annual meeting.

### Annual Meeting

- Pat Poulin /Jeff Fay – We have a contract for food, just waiting for a W-9.

## Long Range Planning & Organizational

- Mark Reaves – We have started talks about how to make the process of TMAs more efficient next year.
- Budget meeting - June 10<sup>th</sup> at 5PM for the Directors.

## Resource Committee

- Ivor Stevens – Ellis O'Hear, Perry Armstrong and I have met with all the clubs. Working on consolidating all the notes and videos.
- Once that is done, we will meet with Ken and Matt and ask for their input.

## Personnel

- Jeff Fay – I am going to send out the Executive Director review sheet to the Board.

## Governor's Council

- Pat Poulin – We met again in May and the last meeting will be in June.
- DMV registrations were 21,516; last year 20,456.
- VSP reported 51 tickets and 51 warnings
- Still waiting on a few reports from law enforcement?
- At the May meeting Matt Tetreault presented the SSTP budget and we will be looking at it in June.

Motion to adjourn at 7:22 PM.

Pat Poulin moved to approve; Curt Marechaux seconded. **Motion carried.**

The meeting was adjourned at 7:22 PM.

Respectfully submitted,

Jim Hill  
Secretary