

**Board of Directors**  
**April 24, 2023**  
**Meeting Minutes**

**Members Present:**

**OFFICERS PRESENT**

President: Jeff Fay

Vice President: Mark Reaves

Secretary: Jim Hill

Treasurer: Patty Companik

**DIRECTORS PRESENT**

Addison: Lewis Barnes

Bennington: Carol DeJohn

Caledonia: Bruce Carlson

Chittenden: Pat Poulin

Essex: John Hull

Franklin: Mike Burns

Grand Isle: Jeff Porter (Not Present)

Lamoille: Carmin Lemery

Orange: Juliann Sherman

Orleans: Roger Gosselin

Rutland: Mike Stewart

Washington: Jeff Halpin

Windham: Michael Garber

Windsor: Doug Jacobs

**STAFF PRESENT:**

Executive Director, Cindy Locke (Not Present)

LVRT/Trails Manager, Ken Brown

Trails Administrator: Matthew Tetreault

Office & Programs Manager, Mandy Dwinell

**GUESTS:**

Dustin Turner, Lamoille County Alt. Director; Ivor Stevens, Windham County Alt. Director; Stan Choiniere, Windsor County Alt. Director; Michael Mutascio, Lunenburg Polar Bears; Mike Minor, Lunenburg Polar Bears; Richard Spitzer, Chittenden County Alt. Director; Ed Hebebrand, Caledonia County Alt. Director; Greg Rouleau, Washington County Alt. Director

Jeff Fay called the meeting to order at 6:05P.M.

**Approval of Agenda**

**Addison County: Motion to approve, Washington County seconded to approve the agenda as amended. MOTION CARRIED.**

Item added for New Business for Caledonia County update from the recent County Meeting.

**Approval of the Secretary's Report**

**Addison County: Motion to approve, Lamoille County seconded to approve Secretary's Report. MOTION CARRIED.**

**Approval of Treasurer's Report**

6 months into our Budget season - Data reflecting numbers through March 31 2023

**Membership -**

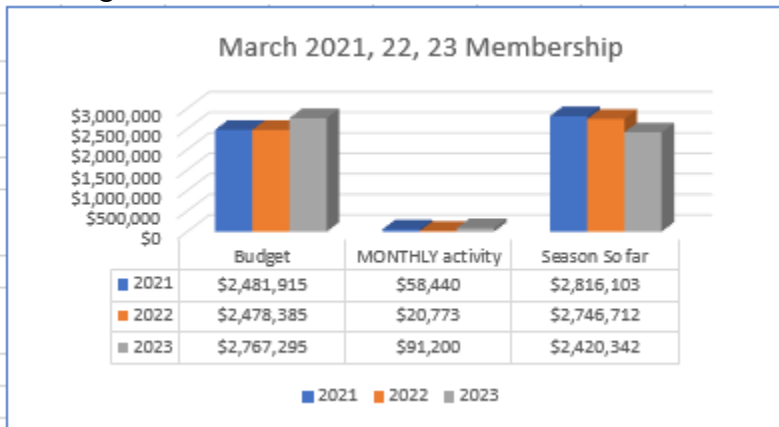
March 2023 had more activity than the prior two years - 3 Day passes were popular this month - adding approximately 31k to the Trails Budget and 12k to the General Fund. (total of ~43k)  
 Overall for the season though - three day pass revenue took a budget hit. General Fund Budget Expectation short 7300 and Trails Fund Budget Expectation approximately 20k short (almost 30k total for the season)  
 Overall Membership is at 87% of Budget expectation.

**Income -**

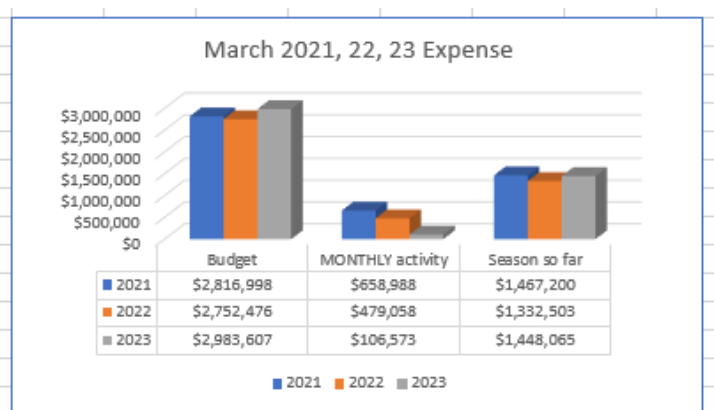
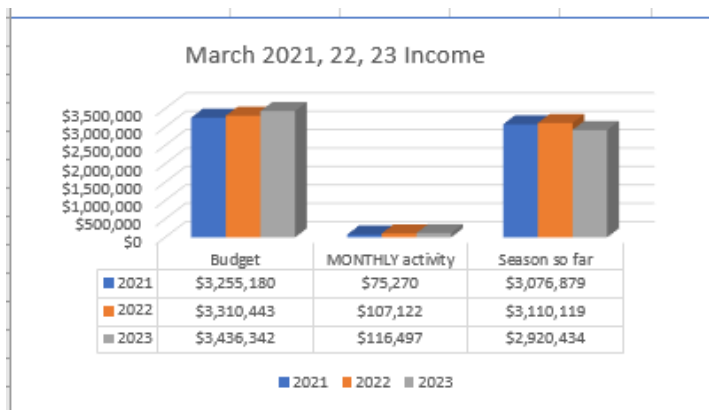
Overall Income is at 85% of Budget Expectation compared to prior years at this time we were in the 90's%  
 Income was ~116k - of which 91k was from Membership.

**Expense -**

We are about the same percentage of Budget Expectations this year as we were last year at this time. Sitting around 48%  
 Our Expenses this month were ~107k - much lower than the past two years at this time. (last year we paid over 350k in grooming during this time). Activity this year/month reflects Lobbyist expenses, Trail Signs, some minor grooming payments, and the printing of the magazine.



	Mar-21	Mar-22	Mar-23
<b>Membership \$\$</b>			
Budget	\$2,481,915	\$2,478,385	\$2,767,295
MONTHLY activity	\$58,440	\$20,773	\$91,200
Season So far	\$2,816,103	\$2,746,712	\$2,420,342
percentage	113.46%	110.83%	87.46%
<b>Income \$\$</b>			
Budget	\$3,255,180	\$3,310,443	\$3,436,342
MONTHLY activity	\$75,270	\$107,122	\$116,497
Season so far	\$3,076,879	\$3,110,119	\$2,920,434
percentage	94.52%	93.95%	84.99%
<b>Expense</b>			
Budget	\$2,816,998	\$2,752,476	\$2,983,607
MONTHLY activity	\$658,988	\$479,058	\$106,573
Season so far	\$1,467,200	\$1,332,503	\$1,448,065
percentage	52.08%	48.41%	48.53%



## **Approval of Treasurer's Report**

**Rutland County: Motion to approve, Addison County seconded to approve as presented. MOTION CARRIED.**

## **NEW BUSINESS**

### Caledonia County Meeting Update, Bruce Carlson

At the recent Caledonia County Meeting, there was a discussion regarding club membership costs and possible ways it may be adjusted for smaller clubs.

Discussion on clubs that don't groom and membership costs.

Discussion on distinguishing between club and county dues.

Long Range Committee asked for more information from the Caledonia County Meeting to be emailed for further review and discussion.

### TMA Report – Cindy

Emailed to the BOD

Total 2023 TMAs to Date, updated as of 4/18/2023:

2021: 24,144

2022: 24,236

2023: 22,253

### **Trail Administrator's/ED Report/LVRT Report – Cindy, Matt and Ken**

Nothing to report.

Discussion on clubs who didn't utilize the 35% startup payment. More information to follow in May.

Discussion on pending changes with GPS units for the 2024 season.

Discussion on LVRT to include right away and signage changes.

Discussion on the distribution of fuel and generation of a formula to determine club payments. More information to be reviewed and shared at an upcoming BOD meeting.

## **Committee and Other Meeting Reports**

### American Outdoor Risk Retention Group (AORRG) Insurance – President, Mark Reaves

Nothing to report.

Mark attended the NYSSA Forum last weekend and connected with a NY attorney regarding possible ways to better protect landowners with increasing insurance liability.

### Northeast Chapter and USA – Pat Poulin, Jeff Fay as VT Representative

Northeast Chapter: Nothing new to report.

USA: The Chair has stepped down and USA is seeking a new Chair, contact Pat Poulin for more information.

Connected with USA regarding snowmobile crash report training.

RTP is being reviewed by the administration.

VT Snow Trails Conservancy (VSTC) – Jim Hill, VSTC President

Nothing to report.

Law Enforcement (LE) Committee – Cindy

Recently the LE Committee met with VAST, VT State Police, Fish & Wildlife, and Southern VT Police Task Force looking to increase LE budget (state and VAST) for this year and to increase LE presence on the trails. LE is paid from regular SSTP funds from the state.

Awards & Nominating – Patty Companik, Chair

Awards:

May 1 - deadline for nominations - Committee will meet late May/early June

Nominating:

3 of the 4 officers are seeking re-election (Pres, VP and Treasurer) - Secretary is not seeking re-election.

We will put out a VAST Blast closer to the Annual Meeting (July/August)

ALL positions are open to anyone who would like to run. If you are interested in any position/or know of someone who is - pls reach out to me.

Just a reminder: Nominations will also be taken from the floor at the Annual Meeting for all four positions.

By-Laws & Policy – Mark Reaves, Chair

Reviewing updates for next BOD meeting.

Annual Meeting – Jeff Haplin and Mark Reaves

Met with Kenyons recently, and everything seems to be on track for Annual Meeting.

All clubs are welcome to have a booth at Annual Meeting, which can include a raffle. If interested contact Jeff Halpin or Mark Reaves.

Meeting with Cindy & Essex County soon regarding Annual Meeting budget.

Executive Committee, Jeff Fay

Nothing to Report.

Financial – Patty Companik, Chair

Cindy and I met and quickly to review the budget so we could get an idea of where it looks like we will finish the year.

Income is short of expectations

Expenses are ahead of expectations

Net Positive - with a small margin

We plan to meet again in before the May BOD meeting - so we can share numbers with everyone

We will also work on the new Budget - and the plan to share that at the July BOD meeting

Long Range Planning & Organizational, Mark Reaves

Awaiting Caledonia County Meeting information for review.

Resource Committee, N/A

Nothing to Report

Personnel – Juliann Sherman, Chair

Nothing to Report

Trails – Matt

The next meeting is in May.

Discussion on AOT \$750k equipment grant funding. No updates as of April meeting, VAST will follow up with the BOD as soon as updates are available.

Safety – Roger Gosselin

Meeting last week to discuss creating short safety videos, more info to come.

Governor's Council – Pat Poulin

SSTP proposal next month.

New Franklin County Legislative Representative

Fish & Wildlife is partnering with the Law Enforcement Committee for training.

Discussion on the deadline for the proposal to Law Enforcement for fine updates of late this summer.

**Motion to adjourn by Addison County: Motion to approve, Chittenden County seconded to adjourn the meeting. MOTION CARRIED.** The meeting was adjourned at 7:07 p.m.

Respectfully submitted,

Jim Hill, Secretary