

SAMPLE



Vermont Association of Snow Travelers, Inc.
26 Vast Lane/Berlin
Barre, VT 05641
T 802.229.0005 • F 802.223.4316
www.vtvast.org

Construction Grant-In-Aid Project Application

The following affiliated snowmobile club of the Vermont Association of Snow Travelers, Inc. is applying for funding of a snowmobile trail development and/or maintenance project.

Project Number A project number will be assigned upon approval.

Club Information	Club:	Worcester Snowmobile Club	Date:	6/12/08	
	Club Address Street	112 Worcester Hill Lane			
	Town, State, Zip Code:	Worcester, VT 05682	County:	Washington	
Project Information	Project Coordinator:	Jane Doe	Phone Number:	802-111-1111	
	Project Location:	Corridor C212 Between WN 27 & WN 45 (off Macy Road)		Town:	Middlesex
	Land Ownership:	<input checked="" type="checkbox"/> Private <input type="checkbox"/> Municipal <input type="checkbox"/> State <input type="checkbox"/> Federal		Town:	

Project Description Replace existing 45' bridge and abutments. High water and ice has damaged the bridge and its abutments beyond repair, so a complete re-construction will be necessary to ensure safety and longevity of the bridge.

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Project Details The following questions and your relevant details/answers provide a self-analysis of your proposed trail project, its need and its compatibility with the existing trails system. These questions provide a necessary planning function for any well-planned project and will prioritize VAST funding in accordance with the ranking criteria of our adopted Trail Policy (04/02).

Where? Location of Project on current VAST Map *(Included with this application)*

Yes No *(See attached map)*

Detailed written description of project location: Corridor C212 between intersections WN 27 & WN 45. Bridge will be constructed across Patterson Brook.

Why? Describe why such work is needed: Bridge is completely missing and trail will remain closed until bridge is repaired. Ice flow down the brook each spring has started to cause problems with the bridge. Heavy rains in June were the final blow as the rising brook completely washed the bridge with abutments and all into rocks downstream, breaking the wooden stringers and decking into unsalvageable pieces. (see attached photos)

Who? A. Landowner Permissions Obtained *(attach a copy of LOP forms)*.

Yes No *If NO, please provide explanation: (See attached LOP and Bridge Agreement Forms)*

B. Will the club hire a contractor?

Yes No

<input checked="" type="checkbox"/> Excavator	<input type="checkbox"/> Dozer	<input checked="" type="checkbox"/> Truck (Move Blocks)	<input checked="" type="checkbox"/> Other (Move Chrg.)
No. of Hrs: 8	No. of Hrs:	No. of Hrs: 2	No. of Hrs:
Rate/Hr.: \$135/hr	Rate/Hr.:	Rate/Hr.: \$55/hr	Rate/Hr.: \$150.00

Total Hrs: 10 *(Estimate)* Total \$1,340.00 *(Estimate)*

C. Club participation: Volunteer time, equipment or other

Club will volunteer tractor time to transport lumber and other materials to bridge location. Also volunteering welding on the bridge, generators, nailing gun and time cleaning up site and seeding and mulching once work is completed. Approximately 80 hrs of volunteer time total.

What? **Materials required:** *Please check all that apply*

Culverts I-beams Steel Diaphragms Blocks Hardware

Lumber Seed Gates Poles

Culverts

Total No: _____ Total \$: _____

Size(s): _____

I-beams

Total No: (4) Steel Beams @ \$4,700.00 & (9) C12x20.7 Diaphragms @ \$467.00 Total \$5,167.00

Size(s): W16x40x45 & C12x20.7

Lumber

PT Hemlock Other

Total \$1,947.59

Size(s): (47) 2x8x12, (130) 2x6x12, (16) 2x6x16, (46) 2x4x12.

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Other

- (8) Waste Blocks @ \$42.50/ea = \$340.00
- (2) 16D Galvanized Nails-50lb @ \$33.00/ea = \$66.00
- (100) ½” x 3” Carriage Head Bolts w/nuts & washers @ \$1.18/ea = \$118.00
- (85) Bales of Mulch Hay @ \$1.00/ea = \$85.00
- (1) 3 lb bag of Conservation Mix = \$15.00

Total Trail Distance Involved

Approximately 650' of disturbed trail to be mulched once project is completed and equipment is removed.

Total Bridge Distance

45'

Estimated Project Cost

Equipment	\$ 1,340.00
Materials	\$ 7,738.59
Total	\$ 9078.59

Permits Required

Please check all that apply
 Stream Bank Alteration Wetland Zoning Act 250
 No permits are required for this project: (See attached permit from Patrick Ross)

Note: It is the club's responsibility to obtain all necessary Federal, State or Local permits connected with this construction project. The VAST Trails Administrator can help you determine your needs as necessary.

Field Inspection

The outlined trail construction/maintenance project has been inspected and meets the requirements as outlined in the VAST Trails Development Manual.

County Trails Coordinator: (CTC Signature must be present for project to be approved) Date: 6/18/08

Submit this application, a map showing the exact location of this proposed trail project, copies of necessary permits (if any) and the signed landowner(s) permission statement form(s).

Application deadline is June 30th.

Funding will not be approved without the above!!

For Office Use Only

This project has been reviewed and has been found to be in compliance with the Statewide Snowmobile Trail Development and Maintenance Plan. This project has been allotted funding for its completion.

VAST/SSTP Project Number:

County:

Project Estimated Cost:

Funding Alloted: \$

Approved by VAST Trails Administrator:

Date:

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Construction Grant-In-Aid Program Trails Agreement

This agreement is made between the Vermont Association of Snow Travelers, Inc. hereinafter called VAST, and

Worcester Snowmobile Club, the project applicant, hereinafter called the Project Applicant, for the purpose of providing assistance for the development and maintenance of snowmobile trails detailed in this application.

VAST agrees to reimburse the Project Applicant 100% of the **approved** snowmobile trail project costs or the actual cost, whichever is lesser of the two, for materials, leased/rented or contracted equipment necessary to complete the project. Reimbursement will be made upon the completion of the project, final inspection/approval by the County Trails Coordinator and documentation of actual costs incurred.

The Project Director acknowledges receipt of process paperwork as follows:

- Completed Construction Application
- All invoices (or copies)
- Project Summary Reimbursement Form

All project paperwork must be returned along with the documentation that supports the total cost of the project. The project summary reimbursement form shall be approved by the County Trails Coordinator before the final project paperwork is submitted to the VAST Office.

The Project Applicant agrees that the trail project has received landowner permission, will be open for use by VAST members and that the trail project meets acceptable trail standards as outlined in the *VAST Guideline for the Development of Snowmobile Trails*, latest edition and signed according to the *VAST Guideline for the Snowmobile Trail Signing and Placement*, latest edition.

Trail projects must be completed by December 15th of the application year unless the applicant has requested a written extension to the VAST Trails Administrator.

In witness thereof, the parties have signed this agreement on this 10th day of June 2008

Witness:

Sign Here (Jane Doe's significant other, or anyone who is a witness to his/her signature may sign here)

(Club President's significant other or anyone who is a witness to his/her signature may sign here)

By: (Jane Doe's Signature here)

(Project Director)

(Club President's Signature here)

(Club President or Cty Trails Coordinator)

Authorized:

By: (Alexis will sign when project is approved)

(VAST Trails Administrator)