



SAMPLE

Vermont Association of Snow Travelers, Inc.  
26 Vast Lane/Berlin  
Barre, VT 05641  
T 802.229.0005 • F 802.223.4316  
www.vtvast.org

# Construction Grant-In-Aid Project Application

The following affiliated snowmobile club of the Vermont Association of Snow Travelers, Inc. is applying for funding of a snowmobile trail development and/or maintenance project.

**Project Number** A project number will be assigned upon approval.

<b>Club Information</b>	<b>Club:</b> Snow Toppers Snowmobile Club	<b>Date:</b> 6/12/08
	<b>Club Address Street</b> 112 Snowy Hill Lane	
	<b>Town, State, Zip Code:</b> Berlin, VT 05641	<b>County:</b> Washington
<b>Project Information</b>	<b>Project Coordinator:</b> John Doe	<b>Phone Number:</b> 802-111-1111
	<b>Project Location:</b> Corridor 12/14 between WN 1 & WN 2 (off Smith Road)	<b>Town:</b> Berlin
	<b>Land Ownership:</b> <input checked="" type="checkbox"/> Private <input type="checkbox"/> Municipal <input type="checkbox"/> State <input type="checkbox"/> Federal	

**Project Description** Re-route a section of corridor 14 due to landowner request. Landowner is building a home and wishes to move trail further away from house into the wooded part of his property.

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**Project Details** The following questions and your relevant details/answers provide a self-analysis of your proposed trail project, its need and its compatibility with the existing trails system. These questions provide a necessary planning function for any well-planned project and will prioritize VAST funding in accordance with the ranking criteria of our adopted Trail Policy (04/02).

**Where?** Location of Project on current VAST Map (Included with this application)

Yes  No (See attached map)

Detailed written description of project location: Corridor 12/14 between WN 1 & WN 2.

**Why?** Describe why such work is needed: Landowner is building home and has requested that trail be moved further away from proposed home site.

**Who?** A. Landowner Permissions Obtained (attach a copy of LOP forms).

Yes  No If NO, please provide explanation: (See attached form-John Smith)

B. Will the club hire a contractor?

Yes  No

<input checked="" type="checkbox"/> Excavator	<input checked="" type="checkbox"/> Dozer	<input checked="" type="checkbox"/> Truck	<input checked="" type="checkbox"/> Other-Jims Tractor
No. of Hrs: 10	No. of Hrs: 4	No. of Hrs: 4	No. of Hrs: 4
Rate/Hr.: \$125/hr	Rate/Hr.: \$95/hr	Rate/Hr.: \$75/hr	Rate/Hr.: \$55/hr

Total Hrs: 22 (Estimate) Total \$2,150.00 (Estimate)

C. Club participation: Volunteer time, equipment or other

Club volunteers will cut and remove brush, provide direction for contractor and labor as needed. Will seed and mulch excavated sections of trail once work is complete, as well as help to install gates at each end of trail. Jim's tractor will be used to haul in culverts, seed and mulch and clean up any areas that need some touch up. \$55/hr is Jim's hourly rate.

**What?** Materials required: Please check all that apply

Culverts  I-beams  Steel Diaphragms  Blocks  Hardware

Lumber  Seed  Gates  Poles

**Culverts**

Total No: (2) @ \$120.00/ea (1) @ \$230.00/ea Total \$470.00

Size(s): (2) 12" x 20' (1) 18" x 20'

**I-beams**

Total No: Total \$:

Size(s):

**Lumber**

PT  Hemlock  Other

Total \$32.00

Size(s): (4) 4" x 4" x 8' Posts for gates @ \$8.00/ea

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- Other**
- 50 lb bag of conservation mix=\$60.00
  - (50) Bales of mulch hay=\$125.00
  - (2) 14' Galvanized cattle gates=\$240.00
  - (2) Locks/Hardware/Chain for gates=\$38.50

**Total Trail Distance Involved** 3/4 Mile

**Total Bridge Distance** \_\_\_\_\_

**Estimated Project Cost**

Equipment	\$ 2,150.00
Materials	\$ 965.50
Total	\$ 3,115.50

**Permits Required** *Please check all that apply*

Stream Bank Alteration       Wetland       Zoning       Act 250

No permits are required for this project:

Note: It is the club's responsibility to obtain all necessary Federal, State or Local permits connected with this construction project. The VAST Trails Administrator can help you determine your needs as necessary.

**Field Inspection** The outlined trail construction/maintenance project has been inspected and meets the requirements as outlined in the VAST Trails Development Manual.

County Trails Coordinator: (CTC Signature must be present for project to be approved) Date: 6/16/08

Submit this application, a map showing the exact location of this proposed trail project, copies of necessary permits (if any) and the signed landowner(s) permission statement form(s).

Application deadline is June 30<sup>th</sup>.

**Funding will not be approved without the above!!**

**For Office Use Only** This project has been reviewed and has been found to be in compliance with the Statewide Snowmobile Trail Development and Maintenance Plan. This project has been allotted funding for its completion.

VAST/SSTP Project Number: \_\_\_\_\_ County: \_\_\_\_\_

Project Estimated Cost: \_\_\_\_\_ Funding Alloted: \$ \_\_\_\_\_

Approved by VAST Trails Administrator: \_\_\_\_\_ Date: \_\_\_\_\_



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# Construction Grant-In-Aid Program Trails Agreement

This agreement is made between the Vermont Association of Snow Travelers, Inc. hereinafter called VAST, and

**Snow Toppers Snowmobile Club**, the project applicant, hereinafter called the Project Applicant, for the purpose of providing assistance for the development and maintenance of snowmobile trails detailed in this application.

VAST agrees to reimburse the Project Applicant 100% of the **approved** snowmobile trail project costs or the actual cost, whichever is lesser of the two, for materials, leased/rented or contracted equipment necessary to complete the project. Reimbursement will be made upon the completion of the project, final inspection/approval by the County Trails Coordinator and documentation of actual costs incurred.

The Project Director acknowledges receipt of process paperwork as follows:

- Completed Construction Application
- All invoices (or copies)
- Project Summary Reimbursement Form

All project paperwork must be returned along with the documentation that supports the total cost of the project. The project summary reimbursement form shall be approved by the County Trails Coordinator before the final project paperwork is submitted to the VAST Office.

The Project Applicant agrees that the trail project has received landowner permission, will be open for use by VAST members and that the trail project meets acceptable trail standards as outlined in the *VAST Guideline for the Development of Snowmobile Trails*, latest edition and signed according to the *VAST Guideline for the Snowmobile Trail Signing and Placement*, latest edition.

Trail projects must be completed by December 15<sup>th</sup> of the application year unless the applicant has requested a written extension to the VAST Trails Administrator.

In witness thereof, the parties have signed this agreement on this 10<sup>th</sup> day of June 2008

Witness:  
**Sign Here** (John Doe's significant other, or anyone who is a witness to his/her signature may sign here)

(Club President's significant other, or anyone who is a witness to his/her signature may sign here)

Authorized: \_\_\_\_\_

By: (John Doe's signature here)  
\_\_\_\_\_  
(Project Director)

(Club President's signature here)  
\_\_\_\_\_  
(Club President or Cty Trails Coordinator)

By: (Alexis will sign here when project is approved)  
\_\_\_\_\_  
(VAST Trails Administrator)