

# Memorandum

To: VAST Grooming Clubs/Contractors

From: Alexis C. Nowalk, VAST Trails Administrator *ANW*

Date: January 29, 2009

Re: Grooming Equipment Survey & Equipment Policy Change

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## POLICY CHANGE

The VAST Board of Directors approved a policy change that will affect grooming clubs and contractors that plan on participating in the 2010 VAST Equipment Grant-In-Aid Program. The deadline has been moved to June 1st, 2009. **All Equipment applications must be submitted to the VAST Office by June 1st.** The deadline for the construction and debrushing applications have not changed and should be submitted by June 30th (the original deadline).

## Equipment Survey

VAST President Poulin has charged the Trails Committee with the task of reviewing the current structure of the grooming reimbursement rate and the tailored grooming contracts. The last increase was implemented in 2002 (when diesel fuel \$ was \$0.99/gallon)! It's time to review the cost of grooming (b/c we know it has gone up in the last seven years) and make the recommendation to the VAST Board of Directors for their consideration for the development of the 2010 VAST Budget.

In order to justify this major policy change, the committee will analyze the actual grooming costs from the last two complete seasons. This includes the 2006-2007 and the 2007-2008 seasons. It is very important that we have 100% participation from ALL grooming clubs and contractors. This information will help determine the new grooming reimbursement rate that could possibly go into effect next season.

In the event your club does not have all of the information for the survey, please leave it blank. If you have any questions regarding the survey or the policy change, please give me a call at the VAST Office (802)229-0005 x13 or send me an email.

Happy Trails!

## VAST Grooming Equipment Financial Analysis

Please complete the following survey for the '06-'07 & '07-'08 Grooming Seasons

<u>Club/Contractor:</u>	_____		
<u>Grooming Contract Class:</u>	_____		
<u>Equipment Manufact/Model(s):</u>	_____		
<u>Equipment Year:</u>	_____	<u>Drag Year:</u>	_____
<u>Equip. Purchase \$ (after trade):</u>	_____	<u>Interest Cost/Yr:</u>	_____
<u>VAST Grant:</u>	_____	<u>Principle Payment On</u>	_____
<u>Equipment Duration:</u> (How many yrs do you plan to run equip)	_____	<u>Equipment Loan:</u>	_____

<b>Operation Costs:</b>	<u>2006-2007</u>	<u>2007-2008</u>	<b>Notes:</b>
<u>Yearly Fuel Cost/Avg \$ per gallon:</u>	\$ _____	\$ _____	_____
<u>Average Miles/Gallon:</u>	_____	_____	_____
<u>Insurance Cost/Year:</u>	\$ _____	\$ _____	_____
<u>Pre-Season Maintenance:</u> (Please List - ie fluids, filters, grease bearings, differentials)	\$ _____	\$ _____	_____
<u>Unscheduled Maint/Repairs:</u>	\$ _____	\$ _____	_____
<u>If you had MAJOR Repairs:</u> (Servo, tracks, pumps, transmission engine repairs, cracks in frame)	\$ _____	\$ _____	_____
<u>Do you pay your operators:</u>	<b>Y</b>	<b>N</b>	
<u>Operator Cost/hr:</u>	\$ _____		_____
<u>Workman's Comp Cost/Year:</u>	_____		_____
<u>How many operators per run:</u>	_____		_____
<b>Other:</b>	\$ _____		_____
<u>Cell phone/two way radio:</u>	\$ _____		_____
<u>Groomer Equip Storage/rent:</u>	\$ _____		_____

Thank you for your efforts - this info will help determine the real grooming cost!